



## **UCSRB MEETING**

Chelan County PUD Auditorium  
327 N. Wenatchee Avenue  
Wenatchee, WA 98801

Thursday, July 26, 2007  
10:00 AM – 12:00 PM

## **MEETING MINUTES**

### **Board Members Present:**

Bill Towey, Colville Confederated Tribes via phone  
Lee Carlson for Paul Ward, Yakama Nation  
Char Beam for Bud Hover, Okanogan County  
Mary Hunt, Douglas County

Julie Morgan, UCSRB Executive Director  
Derek Van Marter, UCSRB Associate Director  
Barbara Carrillo, UCSRB Admin. Assistant

**Others Present:** Lynn Hatcher, NMFS via phone; Chuck Jones, Alliance Consulting Group for DC; and Phil Miller, GSRO via phone.

### Action Items

1. Lynn and Julie will work on plan adoption update issues as well as cost estimate issues prior to the next Board meeting.
2. Regarding the adaptive management plan schematic as well as the narrative portion of the plan, Julie will supply the consulting technical writers with the necessary staff-guided documents needed for them to submit a SOW and cost proposal. Julie will report back to the Board on status of this item at the August 23<sup>rd</sup> meeting as well as a general update on the subcommittee and its work.
3. Regarding the data steward position, the Board discussed a process to schedule and conduct meetings with each of the potential long-term funders. Julie will coordinate and report back to the Board.
4. Julie noted that an agenda item at a future Board meeting will be regarding further clarification on the justification of the Entiat hatchery decision based on Sarah Walker's update today to the Board.
5. Paul Ward will update the Tribe's perspective at a future Board meeting around the Coho discussion as it relates to harvest and hatchery.
6. Julie will present a draft letter to the Board for their approval at the August meeting addressed to Bob Lohn. The letter will be similar to the letter to Bob Nichols regarding coordination with the recovery regions and the Bi-Op process.
7. Casey Baldwin will give a RTT update at the August Board meeting.

**The meeting was called to order at 10:05 AM by Lee Carlson.**

**Welcome and Introductions (Lee Carlson).**

Lee welcomed the group and introductions were made around the room.

**1. Approval of agenda for July 26 and approval of meeting minutes for June 28, 2007.**

- Lee asked the group if there were any changes or additions to the agenda for the meeting and Julie noted that she would like to discuss the need for a September Board meeting under agenda Tab 6, "Management, Logistics and Updates."

*Lee Carlson motioned and Mary Hunt seconded the approval of adding an agenda item to Tab 6, under Management, Logistics, and Updates, regarding discussion around the need for a September Board meeting.*

- Lee asked the Board for approval of meeting minutes for June 28, 2007 and if there were any changes. Julie noted that Casey Baldwin's changes had been inserted and the Board approved.

*Mary Hunt motioned to approve the meeting minutes for June 28, 2007 and Bill Towey seconded the motion and the motion passed.*

**2. Plan Adoption Update (Hatcher)**

- Lynn Hatcher updated the Board that prior to the August 23<sup>rd</sup> meeting he will have the recovery plan updated to reflect the endangered status wording to include updates on steelhead classification and hatchery language to make it consistent with the recent judicial decision.
- Lynn also noted the process to develop FRN2 is waiting to identify a total cost for recovery over 30 years in anticipation of a similar decision in Hood Canal to ask for such a figure. In response to a question from Lee Carlson, Lynn noted that a cost number will be given for 10 years and then a range number will be given for the next 30 years. Julie and Lynn will work on that and share that with the Board at the next meeting. In response to a question from Mary Hunt, Lynn noted that the number will be an NOAA number but Lynn will work closely with Julie and the Board to obtain a number that is approved by the NOAA as well as the UCSRB.
- Lynn also noted that responses to public comment are about finished and will also be provided to Julie and the Board prior to the August 23<sup>rd</sup> meeting.

**3. Implementation Team Update (Van Marter)**

- Derek updated the group on the recent activity of the IT Adaptive Management Subgroup. The subgroup most recently met on July 10<sup>th</sup> and has been working on developing a schematic "straw dog" to work through and clarify how the various groups work together in an adaptive management framework. The subgroup will now take the schematic and work with a consultant to assist in the development of a narrative. The subgroup is also currently working on data compilation and management aspects of the plan as well as the scientific portion of the plan. They will meet again on August 7<sup>th</sup> and will present further information to the Board at the September meeting.

**4. Contract and Subcontracts (Morgan)**

- Julie reviewed the amount left in our most recent biennial budget and reviewed the continuation contract with the state to continue completion of the implementation scope of work with those remaining funds. The scope of work has been approved by the state and Julie asked for approval by the Board to move forward with a continuation contract.

*Mary Hunt motioned to approve the scope of work for the continuation contract with the state. Bill Towey seconded the motion and the motion passed.*

- Julie also asked the Board for approval to use professional service dollars in the budget to employ two technical writers to assist in the adaptive management framework narrative process as the deadline is December 31, 2007 for this task. The two technical writers are Pamela Nelle and Tracy Hillman. Julie has been in contact with both of these individuals and they have time in September to work with the UCSRB. She asked the Board for a motion to approve moving forward with developing a scope of work and contract for both. Bill Towey suggested the writers put together a proposal first based on the scope of work needed. Mary Hunt agreed that a proposal from them would be helpful first. Julie will supply the writers with the necessary staff-guided documents needed for them to submit a proposal and will report back to the Board on status of this item at the August 23<sup>rd</sup> meeting.

#### **5. Data Steward Proposal (Morgan)**

- Julie reviewed the chronology around the data steward concept with the Board and asked for approval to post the position announcement and advertise. She also asked the Board to approve contracts and a scope of work with NMFS and the second contract with the BPA. Mary asked if this would include software and Julie said yes. Lee Carlson noted that we need to make sure we are not performing duplicative work in the contracts that other entities are already doing and that all entities are communicating and cooperating to ensure data entry is complete, accurate and non-duplicative.
- The Board suggested moving forward with the job announcement with the caveat that the position is pending approval of funding. Julie will also confirm that the various entities listed in the BPA contract have contracts with ISEMP to provide the various data identified in the scope of work.
- Bill Towey suggested that we move forward with discussions with the long-term funders identified in the Board packet to get some commitments for out years. The Board also discussed a process of setting up and conducting the meetings with each of the potential long-term funders. Julie will coordinate.

*May Hunt motioned to move forward with the job description and budget proposal, as well as moving forward with the funding contracts for the data steward position for NMFS and BPA with some contract work to clarify with the BPA. Bill Towey seconded the motion and the motion passed.*

#### **6. Entiat Harvest and Hatchery Updates (Walker)**

- Sarah Walker from the Cascadia Conservation District briefed the Board on recent pending decisions in the Entiat regarding the existing hatchery. She also noted that watershed planning was not set up to deal with issues of hatcheries and harvest, and that there are existing sovereign rights and other

legal frameworks to handle these issues. However, the planning unit recognizes some potential opportunities now with regard to the watershed plan, salmon recovery and other activities.

- Julie noted that there will be an agenda item at a future Board meeting to provide further information and clarification regarding the Entiat hatchery decision. ✓
- Paul Ward will also update the Tribe's perspective at a future Board meeting around the Coho discussion as it relates to this issue. ✓

*Mary Hunt motioned to extend the meeting agenda time by fifteen minutes. Char Beam seconded the motion and the motion passed.*

#### **7. FCRPS Bi-Op Update (Morgan)**

- Julie provided an update to the Board on a letter sent to Bob Nichols on the Bi-Op process. Julie noted it may be timely to send a similar letter to Bob Lohn in the month of August to let them know that recovery regions are engaged in recovery actions and that the Bi-Op process needs to engage in these processes as well. At the August Board meeting, Julie will present a draft a letter addressed to Bob Lohn for approval from the Board. ✓

*Mary Hunt motioned to approve drafting a letter to Bob Lohn and Bill Towey seconded the motion and the motion passed.*

#### **8. Management, Logistics, and Updates (Van Marter, Morgan)**

- Derek reviewed the 501(c)3 application process with the board and let them know that we are ready to submit our application to the IRS after receiving their signatures on the by-laws. Julie will work with the Board members to get their electronic signatures on the by-laws next week. The Conflict of Interest Policy will be tabled for now and reviewed with the Board at a later date.
- Derek gave an RTT review of Appendix P and a review on the SRFB/HCP project. Julie also noted that Casey Baldwin and Kate Terrell will be here next month to give an additional update on the RTT. ✓ Casey is currently reviewing the revised monitoring and evaluation plan which is based on the Appendix P of the recovery plan.
- Julie also reported that the Upper Columbia will be receiving around 2.7 million dollars through the 2007 grant round funding via the SRFB. Derek reported on other grant round funding issues as well.
- Julie noted that the August Board meeting agenda will be quite full and asked the Board if it would be possible to cancel the September Board meeting due to lack of agenda items. The Board agreed that it would not be necessary to hold a September meeting.

*Lee Carlson motioned to end the Board meeting and Bill Towey seconded the motion and the motion passed.*

#### **Public Comment**

There were no public comments.

#### **Adjourn Meeting**

Lee Carlson adjourned the meeting at 12:18 PM.

### Summary of Motions

*Lee Carlson motioned and Mary Hunt seconded the approval of adding an agenda item to Tab 6, under Management, Logistics, and Updates, regarding the need for a September Board meeting and the motion passed.*

*Mary Hunt motioned to approve the meeting minutes for June 28, 2007 and Bill Towey seconded the motion and the motion passed.*

*Mary Hunt motioned to approve the scope of work for the continuation contract with the state. Bill Towey seconded the motion and the motion passed.*

*Mary Hunt motioned to move forward with the job description and budget proposed, as well as moving forward with the funding contracts for the data steward position for NMFS and BPA with some contract work to clarify with the BPA. Bill Towey seconded the motion and the motion passed.*

*Mary Hunt motioned to extend the agenda time by fifteen minutes. Char Beam seconded the motion and the motion passed.*

*Mary Hunt motioned to approve drafting a letter to Bob Lohn similar to the letter to Bob Nichols and Bill Towey seconded the motion and the motion passed.*

*Lee Carlson motioned to end the Board meeting and Bill Towey seconded the motion and the motion passed.*

BHC